



# 2008 EMPLOYMENT APPLICATION FORM

PRIVATE AND CONFIDENTIAL

PLEASE COMPLETE BOTH SIDES AND CIRCLE WHERE APPROPRIATE

Position applied for \_\_\_\_\_

N.B. First time applicants will be allocated a department

## PERSONAL DETAILS

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ National Insurance No. \_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_ E-mail \_\_\_\_\_

Home Telephone No \_\_\_\_\_ Mobile No \_\_\_\_\_

Do you have a driving licence? YES/NO

Have you previously applied for employment at Oakwood? YES/NO

Have you previously been employed by Oakwood? YES/NO Please give dates \_\_\_\_\_

## CRIMINAL CONVICTIONS

Do you have any unspent criminal convictions or cautions? YES/NO

Please give full details \_\_\_\_\_

(If application is successful, A Criminal Record Bureau check may be required )

## EMPLOYMENT

please list starting with the most recent first

Name/Address of employer	Title/Description	Reason for leaving

Have you any objections to us contacting your previous employers for a reference? YES/NO

PLEASE CONTINUE OVERLEAF

## QUALIFICATIONS

Educational Qualifications and any other relevant skills/courses

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## OTHER DETAILS

Do you speak any other languages? YES/NO

Please list languages along with levels of proficiency i.e. basic, written, fluent.

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Do you hold any first aid qualifications? YES/NO Please list with grade and expiry date

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## YOUR AVAILABILITY TO WORK

Please circle your availability clearly.

### SECTION A: Full Time Seasonal

Are you available for the full season March to End September 2008? YES/NO  
(if YES **do not** complete Section B/C)

### SECTION B: Part Time

Minimum commitment required.

Days available to work Sat/Sun/Mon/Tue/Wed/Thur/Fri

### SECTION C: Holiday

If you attend School or College.

Easter Holidays: YES/NO

May Bank Holiday: YES/NO

May Half-term: YES/NO

Are you available to work weekends during term time? YES/NO

If available for one day only during weekend please state which day Saturday/Sunday

School Summer holidays start in July 2008. What date will you be available? \_\_\_\_\_

Please indicate any dates that you are unable to work during the season, i.e. existing holiday, sporting, exam and revision commitments \_\_\_\_\_

## DECLARATION

The contents of this form are confidential. If you are succesful it will form the basis of your records held by the company.

I certify that the information on this form is, to the best of my knowledge, true and complete. Any false statement may be sufficent cause for rejection or, if employed, dismissal.

**Applicants Signature** .....

**Date** .....

Office use only

Interviewers Signature \_\_\_\_\_ Date \_\_\_\_\_